

SUBJECT:	Service Plan Actions End of Year Report - 2014/2015
REPORT OF:	Chief Executive

1. Purpose of Report

- 1.1 The purpose of this report is to provide the final outcomes of Service plan actions due during 2014/15 as part of good performance management practice.

2. Links to Council Policy Objectives

- 2.1 Performance management in this context helps to ensure that services deliver the actions agreed during the service planning process and account for any delays in delivery. This report links to all three of the Council's objectives.

3. Background

- 3.1 Management Team, Cabinet, Council and Overview & Scrutiny Committee receive regular updates detailing our progress towards service plan objectives, performance targets and strategic risks, in line with our Performance and Improvement Framework. Service Plan actions are not normally reported to either Cabinet or Council; however they assist in the identification of achievements throughout the year which may feed into the annual performance report. They are placed on the intranet quarterly.
- 3.2 A detailed performance table accompany this report, containing a list of all actions set during the service planning process and the final results by 31st March 2015.

4. Proposal/Discussion

- 4.1.1 Please note progress made during 2014-15 against agreed service plan actions.

5. Resources, Risk and Other Implications

Resources - The monitoring of progress against set actions is a useful tool to help monitor the progress the Council is making to improve council aims, improve service delivery, and deliver value for money services for residents.

Financial - Performance Management assists in identifying value for money.

Legal -None identified.

Risks issues - None specific to this report. The risk register is managed separately.

6. Recommendation

- 6.1 Cabinet are asked to note this report.

Officer Contact:	Rachel Prance, Principal Officer, Policy, Performance and Communications, 01494 732903. Laura Campbell, Policy Officer SBDC, 01895 87236.
Background Papers:	None